Contract Extension Agreement
between
Children's Services Council of Martin County
and
City of Stuart Community Services Department - East Stuart Youth Initiative
ESYI - City of Stuart Parks and Recreation

This **CONTRACT EXTENSION AGREEMENT** ("Extension Agreement") is made and entered into between **Children's Services Council of Martin County** ("CSCMC") and **City of Stuart Community Services Department - East Stuart Youth Initiative** ("Provider") collectively referred to as the "Parties" for the **ESYI - City of Stuart Parks and Recreation program** ("Program").

WHEREAS the Parties entered into a contract fully executed on **August 28, 2020**, for the Program, for the **Original Contract Term** of **July 1, 2020 through June 30, 2021**, hereinafter referred to as the "Contract";

WHEREAS the Parties agree that an extension of the Contract is to the mutual benefit of both Parties;

NOW THEREFORE, the Parties hereby agree as follows:

1. The recitations set forth herein are true and correct.
2. The Contract is extended in accordance with its original terms, including the terms of any waivers granted and amendments executed, except as specifically amended herein, for an additional period commencing on **July 1, 2021, and extending through September 30, 2021**, with the additional period hereinafter being referred to as the "Extension Period".
3. CSCMC will reimburse the Provider up to **$332,820.00** for actual costs incurred for Program services rendered during the Original Contract Term and up to **$83,205.00** for the Extension Period, pursuant to and in accordance with the Contract, and pursuant to the Program Budget entered into SAMIS and the attached **Budget Amendment Detail Report** as approved by CSCMC.
4. Entry into this Extension Agreement constitutes agreement by the Provider to provide services in the manner defined in the Contract, and the agreed upon Performance Measurements, and any amendments herein, and to follow the policies and procedures contained in the CSCMC Program and Funding Policies document. CSCMC agrees to maintain the Program and Funding Policies document available on its website at www.cscmc.org or upon request by the Provider.
5. The Contract and this Extension Agreement constitutes the entire agreement between the Parties and may not be amended except by written agreement of the Parties.

SPECIAL CONDITIONS

The following conditions apply to the Program:

--- Provider will participate in the Prime Time Martin County Out-of-School Time (OST) Quality Improvement (QI) Initiative, including all assessment, training, satisfaction survey activities, and ongoing Quality Improvement services, including improvement plan development, self-assessment training and progress checks.

--- Provider will attend both (2 of 2) Prime Time Martin County-based Professional Development Trainings, the Prime Time Annual Symposium and recommended training events, via a minimum of one (1) supervisor, lead practitioner or program delegate per each OST site.

--- Provider is required to obtain and keep on file documentation signed by adults or a parent/legal guardian of children participating in this Contract's CSCMC-funded program, including but not limited to, the document entitled "Acknowledgement of Risks and Waiver of Liability Relating to the Coronavirus/COVID-19" provided by CSCMC to the Provider. This document, and any other documents provided by CSCMC to the Provider, must NOT be amended without the written consent by CSCMC.

--- Whenever possible, Provider is required to follow the Centers for Disease Control and Prevention guidelines as documented on its website, www.cdc.gov , to reduce the likelihood of transmission of COVID-19 to this Contract's CSCMC funded-program's participants, staff, subcontractors, and other individuals entering the facilities that are utilized for the provision of services pursuant to this Contract. Providers will submit COVID-19 related protocol documentation to CSCMC upon request.

City of Stuart Community Services Department - East Stuart Youth Initiative
ESYI - City of Stuart Parks and Recreation

PERFORMANCE MEASUREMENTS
FY 2020-2021

Participant Level Performance Measurements (CDG)

All Primary Participants will be measured through the Performance Measurement reporting module in SAMIS. The Provider agrees to collect performance measurement data using the method agreed upon by the Provider and CSCMC staff. Any change to the agreed upon method of measurement must first be negotiated with CSCMC staff.

Performance Measure ID	Performance Measure Description	Target Level %
1367	Participants who regularly attend the program (8 or more days per month) will have no new referrals to the Department of Juvenile Justice while enrolled in the program, as measured by DJJ data at the end of the academic year. Measured by the % of Afterschool and prior Summer enrollees that meet or exceed set attendance rate, with a new DJJ referral (of any type) during academic year. Provide same data for participants that attend below set attendance rate.	90%
2687	Eligible participants will maintain or improve Reading scores as measured by the difference in i-Ready scores from pre- to post- assessments, per the Summer. Measured by % of Summer Camp participants with the same pre/post i-Ready score, or with any score increase in post-score versus pre-score, comparing the post- (academic year-beginning) to pre- (prior academic year-end) overall scale scores.	75%
2690	Eligible members will attend a minimum of 75% of the total number of Summer Slide sessions. Verified via record of attendance of each Summer Camp participant.	75%
2776	Youth who participate in the Individual Success Program will not have a subsequent suspension within the same contract year, as measured by program attendance roster and behavior report.	60%
1623	Participants who regularly attend (8 or more days per month) an Educational Component (minimum 60 minutes per week) will maintain or improve their academic performance in Reading/Language Arts, as measured by the difference in i-Ready scores from pre- to post-assessments, per the Academic year. Measured by % of academic year participants at or exceeding minimum of both curriculum exposure and attendance, with same or (any) numerical increase in i-Ready scores, comparing the post- (academic year-end) to pre- (academic year-beginning) overall scale scores.	75%
2849	Participants who complete one, two or three of the Botvin K-2 Bully Stopper activities will improve in the number of correct responses, any point value, in comparing total post- to total pre-score.	85%
2850	Participants who complete the Botvin LifeSkills Elementary School (Section B) curricula will improve overall knowledge (anti-smoking, life skills) as measured by improved score on post-test, of any point value increase above pre-score.	85%

Performance Measure ID	Performance Measure Description	Target Level %
2851	Participants who complete the Botvin LifeSkills Elementary School (Section C) curricula will increase anti-drinking, anti-smoking attitudes as measured by improved score on post-test of any point value increase above pre-score.	85%
2852	Participants who complete the Botvin LifeSkills Middle School (Section B) curricula will improve overall knowledge (anti-smoking, life skills) as measured by improved score on post-test, of any point value increase above pre-score.	85%
2853	Participants who complete the Botvin LifeSkills Middle School (Section C) curricula will increase anti-drinking, anti-smoking attitudes as measured by improved score on post-test of any point value increase above pre-score.	85%
2854	Participants who complete the Botvin LifeSkills High School (Section B) curricula will improve overall knowledge (anti-smoking, life skills) as measured by improved score on post-test, of any point value increase above pre-score.	85%
2855	Participants who complete the Botvin LifeSkills High School (Section C) curricula will increase anti-drinking, anti-smoking attitudes as measured by improved score on post-test of any point value increase above pre-score.	85%

Manual Performance Measurements

Performance Measure ID	Performance Measure Description
MPM-3685	Strategies to Promote Inclusion of All Members, Especially Among Sedentary Youth: Describe the strategies staff implemented to promote inclusion of all youth in physical activities, especially sedentary youth. Some recommendations are included in the SPARK After School Curriculum such as emphasize cooperative games and play; de-emphasize competition, incorporate music and rhythms to assist in motivating participants. Describe any training or supervision provided to staff on how to incorporate Inclusion Strategies into physical activity programming.
MPM-3701	Upon contract year-end, report the number and percentage of child/youth participants that passed the Basic Water Safety Skills assessment. (Report-out only status.)

Contracted Service Levels
Participant Level Minimum Service Levels (CDG)

Primary Participants

Contracted Primary Youth:	200
Contracted Primary Adults:	0
Total Contracted Primary Participants:	200

Secondary Participants

Estimated Secondary Youth:	0
Estimated Secondary Adults:	0
Total Estimated Secondary Participants:	0

Group Level Minimum Service Levels (Group Activity)
Section I: Minimum Service Levels for Group Activity

Contracted Group Youth:	0
Contracted Group Adults:	0
Total Contracted Group Participants:	0

Minimum Service Level ID	Minimum Service Level Description

The Parties hereto have executed this Contract Extension Agreement on the dates indicated below.

CHILDREN'S SERVICES COUNCIL OF MARTIN COUNTY

_____

David L. Heaton, Executive Director

_____

Date

CITY OF STUART COMMUNITY SERVICES DEPARTMENT – EAST STUART YOUTH INITIATIVE

_____

Signature of Community Services Director

_____

Type Name

_____

Date

APPROVED AS TO FORM AND CORRECTNESS:

_____

Signature of City Attorney

_____

Type Name

_____

Date

_____

Signature of Mayor

_____

Typed Name

_____

Date

ATTEST:

_____

Signature of City Clerk

_____

Typed Name

_____

Date

Budget Amendment Detail Report

City of Stuart Community - ESYI - City of Stuart Parks and Recreation

Fiscal Year: 2020-2021

Contract #: 26PP

Amendment ID: 937

Status: Approved

Date Submitted: 04/07/2021

Date Approved: 04/07/2021

GL Account	Allocation	Amended CSC Budget	Current Unspent Balance	Credit	Debit	Revised CSC Budget	Revised Unspent Balance	Narrative
Retirement Contributions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Life and Health Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Workers Compensation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Unemployment Compensation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Regular Salaries and Wages	281,705.20	281,705.20	101,550.02	71,064.05	0.00	352,769.25	172,614.07	Salaries are requested as follows: Division Manager: $33.02 per hour X 40 hours per week X 13 weeks * 50% reimbursement= $8,585.20 Admin. and Program Supervisor: $23.82 per hour X 40 hours per week X 13 weeks *65% reimbursement= $8,051.16 Recreation and Program Supervisor: $22.28 per hour X 40 hours per week X 13 weeks * 20% reimbursement= $2,317.12. Afterschool Program Manager: $18.41 per hour X 40 hours per week X 13 weeks *80% reimbursement= $7,658.56 TOTAL: $26,612.04 Recreation Leader (Pool positions): $13.75 per hour X 35 hours in July X 4 weeks X 11 employees *70%= $14,822.50 $13.75 per hour X 27 hours in Aug/Sep X 9 weeks X 8 employees *70%= $18,711.00 TOTAL=

GL Account	Allocation	Amended CSC Budget	Current Unspent Balance	Credit	Debit	Revised CSC Budget	Revised Unspent Balance	Narrative
								$33,533.50 Behavioral Support Specialist: $22.10 per hour X 35 hours in July X 4 weeks X 1 employee X 100%= $3,094.00 $22.10 per hour X 25 hours in Aug/Sep X 9 weeks X 1 employee X 100% =$4,972.50 TOTAL=$8,066.50 Officde Assistant: $15.13 per hour X 29 hours X 13 weeks *1 employee *50%=$2,852.01 TOTAL=$71,064.05
FICA	21,550.44	21,550.44	7,768.61	5,436.40	0.00	26,986.84	13,205.01	FICA: FICA is requested as follows: Division Manager: $33.02 per hour X 40 hours per week X 13 weeks * 50% reimbursement= $8,585.20 *.0765= $656.77 Admin. and Program Supervisor: $23.82 per hour X 40 hours per week X 13 weeks *65% reimbursement= $8,051.16 *.0765= $615.91 Recreation and Program Supervisor: $22.28 per hour X 40 hours per week X 13 weeks * 20% reimbursement= $2,317.12 *.0765= $177.26. Afterschool Program Manager: $18.41 per hour X 40 hours per week X 13 weeks *80% reimbursement= $7,658.56 *.0765= $585.88 TOTAL SALARY=$26,612.04 TOTAL FICA= $2,035.82 Recreation Leader (Pool positions): $13.75 per hour X 35 hours in July X 4 weeks X 11 employees *70%= $14,822.50 $13.75 per hour X 27 hours in Aug/Sep X 9 weeks X 8 employees *70%= $18,711.00 TOTAL= $33,533.50 TOTAL FICA=$2,565.31 Behavioral Support Specialist: $22.10 per hour X 35

GL Account	Allocation	Amended CSC Budget	Current Unspent Balance	Credit	Debit	Revised CSC Budget	Revised Unspent Balance	Narrative
								hours in July X 4 weeks X 1 employee X 100%= $3,094.00 $22.10 per hour X 25 hours in Aug/Sep X 9 weeks X 1 employee X 100% =$4,972.50 TOTAL SALARY=$8,066.50 TOTAL FICA=$617.09 Office Assistant: $15.13 per hour X 29 hours X 13 weeks *1 employee *50%=$2,852.01*.0765=$218.18 TOTAL SALARY: $2,852.01 TOTAL FICA: $218.18 TOTAL SALARY=$71,064.05 TOTAL FICA=$5436.40
Totals for Salary	303,255.64	303,255.64	109,318.63	76,500.45	0.00	379,756.09	185,819.08	
Conference/Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Travel/Transportation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Office Supplies	1,512.56	1,512.56	-163.17	2,172.15	0.00	3,684.71	2,008.98	Office Supplies: Paper, Ink, misc- $3,504.30 Office furnishings: $300.00 Office Chairs: $540.00 =$4,335.30 * 50%= $2,172.15
Telephone	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Utilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Occupancy (Building & Grounds)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Printing & Copying	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Dues/Memberships	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

GL Account	Allocation	Amended CSC Budget	Current Unspent Balance	Credit	Debit	Revised CSC Budget	Revised Unspent Balance	Narrative
Equipment Rental/Lease & Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Advertising	0.00	0.00	0.00	0.00	0.00	0.00	0.00	New
Equipment Purchases	0.00	0.00	0.00	0.00	0.00	0.00	0.00	New
Professional Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	New
Books/Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	New
Administrative Cost	12,000.00	12,000.00	9,000.00	0.00	0.00	12,000.00	9,000.00	
Audit	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Specific Assistance to Individuals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	New
Other/Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Other/Contract	7,212.00	7,212.00	3,262.58	1,459.80	0.00	8,671.80	4,722.38	Other/Contract: All About achieving, LLC: $4,390.00 * 15%= $658.50 Soccer: $100 X 11 weeks = $1,100.00 * 15%= $165.00 Steel Pan: $75 X 8 weeks = $600.00 * 15%= $90.00 Golf: $100 X 11 weeks = $1,100.00 * 15% =$165.00 Rosalind: $75 X 11 weels = $825.00 * 15% = $123.75 Yoga: $55 X 4 weeks = $220.00 * 15% = $33.00 Kickboxing: $75 X 11 weels = $825.00 * 15% = $123.75 YMCA: $7 X 12 youth X 8 weeks = $672.00 * 15% = $100.80 TOTAL= $1,459.80
Program Supplies	8,839.80	8,839.80	4,641.14	3,072.60	0.00	11,912.40	7,713.74	Program supplies: Full STEM Ahead LLC. Kit: $3,600 * 27% = $972.00 End of Year celebration: $800.00 * 27% = $216.00 Summer Programming Supplies: $1,200.00 * 27% = 324.00 Field Trips: $930.00 *27%= $251.10 Computers/desks/furniture $2,750.00 * 27% = $742.50 Athletic Gear/Spark $1,000.00* 27% = $270.00 Youth Incentives $1,100 * 27% = $297.00

GL Account	Allocation	Amended CSC Budget	Current Unspent Balance	Credit	Debit	Revised CSC Budget	Revised Unspent Balance	Narrative
								TOTAL: $3,072.60
Other/Special Project	0.00	0.00	0.00	0.00	0.00	0.00	0.00	New
COVID-19 Salaries & Fringe	0.00	0.00	0.00	0.00	0.00	0.00	0.00	New
COVID-19 Operating Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	New
Totals for Expense	29,564.36	29,564.36	16,740.55	6,704.55	0.00	36,268.91	23,445.10	
Grand Totals	**332,820.00**	**332,820.00**	**126,059.18**	**83,205.00**	**0.00**	**416,025.00**	**209,264.18**	

Amendment Comments:

Date	User ID	Narrative
3/30/2021 8:55 am	jbrowning	Needs FICA
3/31/2021 2:26 pm	cgood	Reviewed by Program. This amendment designated funds allocated to this program to extend the current contract through the end of September 2021. Okay.

Audit Trail

Julie McHenry (jmchenry) created document - Mar 24 2021 10:26AM
Julie McHenry (jmchenry) forwarded document to Judy Browning (jbrowning) - Mar 29 2021 6:34PM
Judy Browning (jbrowning) rejected document - sent back to - Julie McHenry (jmchenry) - Mar 30 2021 8:55AM
Reason: Rejected - Mar 30 2021 8:55AM
Julie McHenry (jmchenry) forwarded document to Judy Browning (jbrowning) - Mar 30 2021 1:25PM
Judy Browning (jbrowning) submitted document to CSC for approval - Mar 30 2021 2:14PM
Cara Good (cgood) forwarded document to Jennifer Carter (jcarter) - Mar 31 2021 2:26PM
Jennifer Carter (jcarter) forwarded document to Zackery Hackley (zhackley) - Mar 31 2021 2:31PM
Zackery Hackley (zhackley) approved document - Apr 7 2021 9:16AM