Hello City of Stuart,`

This email serves as formal notification that Children's Services Council of Martin County (CSCMC) approved funding in the amount of **$57,807** at the Special Council Meeting on June 1, 2020, for the **ESYI - City of Stuart Parks and Recreation** program. This supplemental funding was approved to expand this program's summer capacity from 72 children to 108 children, an additional 36 participants, while still maintaining compliance with the CDC's COVID 19-specific guidelines per a 1:9 ratio, social distancing and safety protocols, and to provide academic and mental health support for participants.

CSCMC Funds were approved for the following summer 2020 expenses:
$22,268
Salaries/Wages (4 part-time Recreation leaders, 1 Recreation Program Supervisor)
$ 1,704
Fringe (for funded positions above)
$ 4,920
Program Supplies (for extended sites—sports equipment, games, activities, tables)
$ 8,000
Occupancy (rental cost for Flagler Center)
$12,915
Other/Contract (additional academic support with All About Achieving)
$ 8,000
Other/Miscellaneous (professional cleaning service fees for Flagler Center)
$57,807
Total

**PLEASE NOTE:** Because the utilization of these funds extends your contract that would typically end June 30, 2020 to a new end date of August 31, 2020, CSCMC has created a separate fiscal year in SAMIS entitled "**2019-2020 Extended**". **Please create an amendment in the 2019-2020 Extended Fiscal Year with the line items approved above**. **Please continue to enter your program data (i.e. Performance Measurements) as usual in the 2019-2020 program year.**

For clarification, the allocation for the upcoming contract beginning July 1 will remain in the **2020-2021** fiscal year in SAMIS. (The July 1 contracts have not been issued yet).

**NEXT STEPS:** After CSCMC approves the budget amendment, a Contract Amendment will be issued to you for the electronic signature of your Executive Director and Board Chairperson. The Contract Amendment will contain, your new budget, an additional Manual Performance Measurement(s), and "COVID-related" Special Conditions.

If you have any questions, please contact your Contract Specialist, Cara Good, at cgood@cscmc.org or 513-227-3032 (text/call) or Laura Haase at the contact information below.

Sincerely,

**David L. Heaton**
Executive Director
Children's Services Council of Martin County